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**Pickaway Metropolitan
Housing Authority**

TTY/TDD Customers:
Contact Ohio Relay Services
@711 or 1-800-750-0750



PICKAWAY METROPOLITAN HOUSING AUTHORITY BEDBUG PROCEDURES AND INFORMATION

This document must be signed at Initial Leasing and at each Re-Certification

I agree to report immediately if I see any live bedbugs or suspect a bedbug infestation. I understand my obligation is to contact the Pickaway MHA (PMHA) office to request a pest control evaluation.

I understand that if I have bedbugs, it is my responsibility to comply with a treatment plan. PMHA will determine which method to use to treat the infestation. PMHA will use either extreme heat or chemical spray.

When extreme heat used, I understand that I need to remove the following items from my unit prior to extermination:

- Plants and Animals
- Candles, wax, crayons and cosmetics that could melt
- Medicines, Prescriptions & vitamins
 - (Read label instructions to see if medicine can be stored in refrigerator)
- Arts and crafts items
 - (Many are assembled with glue and will not withstand high temperatures)
- Picture frames, posters, wall clocks and papers
 - (Picture frames and wall clocks need to be taken down & placed on kitchen counter or table. Papers, posters, calendars, etc. that are taped and/or tacked on wall need to be taken down.)
- Remote Controls
- Aerosol cans, fire extinguishers, paints and other combustible items
 - (Anything pressurized, flammable, or combustible should be removed)

PMHA IS NOT RESPONSIBLE FOR THE REPLACEMENT OF ANY ITEM DAMAGED DURING TREATMENT TO ERADICATE BED BUGS FROM ANY PROPERTY

I understand I will be required to be out of my unit for 10 to 12 hours on the day of treatment when extreme heat is used. When chemical spray is used, I understand that I will need to be out of my unit for 4 to 5 hours.

I understand that my full cooperation is needed to eliminate a bedbug infestation and to ensure that this infestation does not spread. I further understand that my failure to cooperate would be a serious breach of my lease, and will result in PMHA taking the necessary action to terminate my lease.

I understand that it is in my best interest to report an infestation if I suspect it is present. If I do not, the bedbugs will quickly spread and I may have to discard my possessions. Early detection and reporting may allow my possessions to be treated successfully.

I understand that I will not be charged for any treatments. I understand that once I report an infestation, PMHA will work with me on a treatment plan. I understand that part of the treatment plan will be an agreement of when the extermination will occur and what I will need to do to prepare for the extermination. PMHA staff will determine if the unit is ready for treatment. Due to the potential of infestation, If I do not prepare my unit as requested resulting in PMHA's inability to treat my unit as scheduled, I understand that I may face possible non-renewal or termination of my lease.

In addition, I understand that if I am uncooperative with PMHA during the treatment process, PMHA will consider that a lease violation and, if I remain uncooperative, I may face lease termination.

I understand that if I reside in a residential facility that has multiple apartments, I may be asked to participate in the treatment process if my neighbor becomes infested with bedbugs.

FUTURE PREVENTION: PMHA STRONGLY CAUTIONS AGAINST RECYCLING BEDS AND FURNITURE. IN ADDITION, BUG INFESTATIONS ARE NOT LIMITED TO BEDS AND MATTRESSES, BUT CAN BE FOUND ON TABLES, DRAWERS AND EVEN ELECTRONICS IF THESE ITEMS ARE LOCATED IN A BEDROOM OR OTHER PLACE THAT COULD SUPPORT INFESTATION.

_____ Resident Signature	_____ Date
_____ Resident Signature	_____ Date
_____ Resident Signature	_____ Date
_____ Resident Signature	_____ Date

USDA Non-Discrimination Statement
This institution is an equal opportunity provider.
HUD Notification of Non-Discrimination on the Basis of Disability Status

Pickaway Metropolitan Housing Authority does not discriminate on the basis of disability status in the admission or access to, or treatment or employment in, its federally assisted programs and activities. The person named below has been designated to coordinate compliance with the nondiscrimination requirements contained in the Department of Housing and Urban Development's regulations implementing Section 504 (24 CFR, part 8 dated June 2, 1988): Jean Maynard, Pickaway Metropolitan Housing Authority, 176 Rustic Drive, Circleville OH 43113, Phone: 740-477-2514, Email: jmaynard@pickawaymha.com